

IMPORTANT DEADLINES*

FORM or SERVICE:	RETURN TO:	DEADLINE:
Advance Warehouse Accepted	Expo CCI	December 8, 2025 - December 30, 2025 (see portal for hours)
Direct Shipments Accepted	Expo CCI	only on January 9, 2026 (*See portal for receiving hours)
Material Handling Authorization	Expo CCI	BEFORE YOU SHIP ANYTHING
Health Permit	Helen - TheFitExpo	December 15, 2025
Exhibitor Appointed Contractor Notice & EAC Certificate of Insurance	Expo CCI	December 23, 2025
Edlen Advance Price Deadline: Electrical, Lighting & Plumbing	Edlen Electrical	December 15, 2025
Certificate of Liability Insurance	Helen - TheFitExpo	December 23, 2025
Booth Cleaning Discount Deadline	Expo CCI	December 23, 2025
Ice/Water Orders	Levy Foods	December 23, 2025
Seller's Permit	Helen - TheFitExpo	December 23, 2025
Sampling Authorization	Helen - TheFitExpo	December 23, 2025
MNM AV Advance Price Deadline: AV, LED Video Walls, Lighting	MNM Production Services	December 23, 2025
Boldyn Networks WIFI	Boldyn LACC	December 9, 2025 (early rate)
EXPO CC Advance Price Deadline: Furniture, Carpet & Labor	Expo CCI	December 23, 2025

***DATES SUBJECT TO CHANGE. PLEASE CHECK THE EXHIBITOR PORTAL FOR UPDATES.**

LIVE FLOOR PLAN & BOOTH NUMBERS

<https://thefitexpo.com/floorplan-la>

EXHIBITOR PORTAL

<https://www.thefitexpo.com/exhibitors/exhibitor-portal-los-angeles/>

Logins for the Exhibitor Service Manual will be sent to the email address listed on your contract shortly after it is received. Logging in to **Expo CCI** website will allow you to place orders for furnishings, carpet, labor, freight handling, etc. online. You will also have access to important show information, local union regulations, shipping labels and much more.

If you did not receive your login credentials via email, please reach out to **Expo CCI** via email at info@expocci.com or call their Exhibitor Service Department at (305) 751-1234.